



Minutes: Board of Directors Meeting
April 17, 2015 at 7:30-9:30am

Board members in attendance:

Patrick Donovan - Chair	Scott Laband - Vice Chair	Rich Billings - Treasurer (by phone)	Nick Waugh
Amy Anderson	April Manzanares	Tag Hansen	Lee White

Board members absent: Pamela Harris

Staff in attendance:

James Cryan	Michael Turner	Rebecca Kisner	Amy Zhu	Jen Heller	Rose Eppensteiner	Jenni Reese	Carolyn Crockett
<i>CEO</i>	<i>Dir. of Operations & Strategy</i>	<i>Dir. of Community Engagement</i>	<i>Manager of Finance</i>	<i>RMP1 School Leader</i>	<i>Comms. Associate</i>	<i>Dir. of Curriculum & Instruction / RMP2 School Leader</i>	<i>Dir. of Fellow Development / Dir. of Academics</i>

Agenda Item	Discussion / Resolution	VOTE or Next Step
Call to order	The board meeting was called to order at 7:35am by Pat Donovan, Chair.	
Consent agenda & minutes, Introduction of Tag and Lee	<p>The board unanimously approved the minutes from the January meeting. Tag Hansen and Lee White were introduced and nominated to the Rocky Mountain Prep Board of Directors.</p> <p>Pamela Harris was renewed for a second 3-year term, with her official nomination as secretary taking place at the next Board of Directors meeting due to her absence.</p>	<p><i>Motioned – Scott</i> <i>Seconded – April</i> <i>Approved 6-0</i> <i>Motioned – Pat</i> <i>Seconded – Scott</i> <i>Approved 7-0</i></p>

<p>CEO Update</p>	<p><u>Family Leadership/Co-Captains</u> April gave a parent engagement update, including strong attendance and participation at parent/teacher conferences in April. There is overwhelming staff and family support to modify the name of the first RMP campus to Rocky Mountain Prep: Creekside. There will be a future vote for the official name of RMP2.</p> <p>Rebecca, James and April are continuing to build relationships with DSST and Hamilton as a part of the Quality Paths initiative. There is an upcoming DSST-Byers tour for RMP parents and the school is working to support the plan to bring a DSST campus to SE Denver.</p> <p>Magdalena, an RMP parent, shared her experience with supporting RMP enrollment efforts in SW Denver.</p> <p><u>Committee Membership & Framing</u> The board will continue meeting quarterly, with detailed work being done within board committees. The External Relations Committee (chaired by Scott), Education Committee (chaired by Pamela) and Business Committee (chaired by Rich) all held meetings within the past month. The board is working to clarify responsibilities, membership and decisions made within each committee. The Executive Committee will meet once per quarter to plan the board meeting agenda and decide upon any pressing matters at the school that need action.</p> <p>As a new director, Tag will audit all committee meetings before joining the committee that makes the most sense for him. The committee materials will be sent once a month, with the agendas linked in calendar invites and the minutes sent in a comprehensive e-mail at the end of the month, in addition to being posted on the board website.</p>	<p><i>Motioned – Scott Secinded – Rich Approved 8-0</i></p> <p>James: Review board bylaws to ensure non-board appointees compliance/voting</p>
<p>RMP2 Long-term Facility</p>	<p>The board discussed long-term facility options for RMP2 after the one-year incubation in Kepner.</p> <p>The board agreed about the importance of a strong community engagement process for each decision. They expressed concern about the challenges posed by construction costs, availability of land, and financing options for a new facility on a short timeline.</p>	<p>James: Create small working group to discuss facilities options</p>
<p>Enrollment & Hiring Update</p>	<p>The staff and board discussed enrollment goals, successes and challenges, especially with RMP2.</p>	<p>James: Share RMP2 community events with board members</p>

		James: Work with External Relations Committee to finalize contingency plan by May 15, and communicate to the full board.
FY16 Budget Review	The Business Committee recommends the FY16 budget for approval, with enough resources to execute on the mission and business plan. The budget will be revised when enrollment contingency plans are finalized in order to set the target for organizational financial health. The net income surplus from FY15 will be applied to mitigate the impact of a modified enrollment scenario.	<i>Motioned – Pat Seconded – Nick Approved 8-0</i>
Academic Update	<p>RMP is committed to investing resources in academic systems by hiring the following staff:</p> <ul style="list-style-type: none"> • Mariah Dickson as Managing Director of Academics (NST Level) • Carolyn Crockett as Director of Academics (NST Level) • Brandy Green Frakes as Director of Fellow Development (NST Level) • Hiring in progress hiring for Director of Data and Assessment (NST Level) <p>PARCC, a rigorous and high-quality state assessment, was administered for the third grade class in March 2015. The testing was operationally smooth, with high student investment. Test results are expected in late fall or early winter 2015. James spoke at length with a small number of third grade parents who had questions about opting-out of the PARCC assessment.</p> <p>Third grade made gains in reading and math on the NWEA MAP assessment since the start of the school year and the school continues to develop strategies to work through summer learning loss. Tag underscored the importance of segregating data for scholars who have started their schooling at RMP compared to those who transferred to RMP from a different school. Teachers are exploring the data to demonstrate whether or not retention has been a successful strategy to accelerate student learning at the pace needed to close gaps. RMP believes in backfilling open seats at any grade level.</p>	
Meeting Adjourned	Pat Donovan, Chair, adjourned the meeting at 9:30am.	